

**MURL Program Application**  
**605 Short Street**

## Summary of Available Assistance

Three Rivers Community Action, with funding from Minnesota Housing Finance Agency, is offering a unique homeownership opportunity in Faribault. Three Rivers has renovated an existing home in Faribault and is now selling it on a 0% Contract for Deed to a qualified borrower who meets the selection criteria. The homebuyer will make affordable monthly payments equal to 25% of the gross household income until the amount of the contract has been fully paid. The monthly payment will cover the principal as well as an escrow for property taxes and homeowner's insurance. The household's income and payments are reviewed and adjusted annually.

The buyer of this home will be selected through an application process. Interested households must complete all parts of the Homebuyer Application and submit all required documentation. Three Rivers has established scoring criteria and will use a committee to review and select the homebuyer based on the criteria. All decisions by Three Rivers Community Action are final.

## Application Procedure

1. Complete **Part 1** and **Part 2** of attached Homebuyer Application
2. Submit completed application by **4:00 p.m. on Friday, July 28, 2017** to:  
  
Three Rivers Community Action, Inc.  
C/O Emerging Markets  
300 11th Avenue NW #110  
Rochester, MN 55901
3. MURL Selection Committee will blindly review all applications and rank them based on the following criteria:  
  

<b>Category 1</b>	Income less than 80% of the area median income
<b>Category 2</b>	First Time Homebuyer
<b>Category 3</b>	Currently pay more than 30% of income on rent
<b>Category 4</b>	Currently live in substandard or crowded housing
<b>Category 5</b>	Household is a single parent household, disabled household, and/or household of color.
<b>Category 6</b>	Currently works in Faribault Area
<b>Category 7</b>	Currently lives in Faribault Area
4. A buyer will be selected to purchase the home and work with Three Rivers to provide additional required documents prior to final approval. In the event

that the candidate is unable to qualify, an alternate household will be moved into first position for purchasing the home.

5. All decisions by Three Rivers Community Action, Inc. are final
6. Questions? Call Ojoye Akane at 507-732-8566 or Halima Dakane at 507-732-8574

**Other Information:**

**2017 Income Limits**

Qualified applicants must have incomes below 80% of the Area Median Income, shown below. All income sources must be documented.

Household Size	Rice County
1 Person	\$42,600
2 Person	\$48,650
3 Person	\$54,750
4 Person	\$60,800
5 Person	\$65,700
6 Person	\$70,550
7 Person	\$75,400
8 Person	\$80,300

**Homebuyer Education**

All buyers will be required to complete the Home Stretch homeownership class prior to closing. For information on current classes available, visit Three Rivers Community Action at <http://www.threeriverscap.org/housing/achieve-homeownership/classes>

## **Application Part 1:**

### **Minnesota Urban and Rural Homesteading (HOME Funded) Program Borrower Application (attached)**

Complete the entire document, **including signatures**.

Include written documentation of **all** income sources:

- 4 most recent pay stubs for all adults in the household
- Documentation of all other income sources for EVERY member of the household, including Child/Spousal Support, Self Employment, Social Security, Pensions, Interest Income, Rental Income, Public Assistance, etc.
- 3 years of most recent Income Tax Returns
- 2 months bank statements



# Minnesota Urban and Rural Homesteading Program Borrower Application

**INSTRUCTIONS:** Complete all information on this application. Please print. Use ink.

## Borrower Information

Last Name		First Name		MI
				<input type="checkbox"/> Yes <input type="checkbox"/> No
Social Security (or Tax ID Number)	Date of Birth	Dependents under 18	Other Dependents	Disabled Household
Household Size	Employer		Years Employed	
(     ) Business Phone		Extension	(     ) Home Phone	
Mailing Address		Mailing Address 2		
City	State	Zip Code		

**Disclosures:** The private data requested in this application is legally required to determine if you qualify for participation in this Minnesota Housing program and to help Minnesota Housing manage the program. Financial information, such as income, credit reports, financial statements and net worth calculations, are classified as private data on individuals by Minnesota Statutes 462A.065. Other data that are requested and not described above are classified as private data on individuals under Minnesota Statutes 13.462 subdivision 3. You are not required to provide this information; but if you do not provide it, we may be unable to determine your eligibility for this program and approve your application. The information will be shared with Minnesota Housing staff whose jobs require them to see it. Where access to the data is authorized by state statute or federal law, it may be made available to others as so authorized. Your name, address, and amount of assistance you apply for and receive are classified as public data under Minnesota Statutes 13.462 subdivision 2. The disclosure of your Social Security Number or Minnesota Tax Identification Number is not necessary, but is needed in order to run a credit report.

<b>Sex</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Ethnicity</b> <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino
<b>Marital Status</b> <input type="checkbox"/> Married <input type="checkbox"/> Not Married <input type="checkbox"/> Separated	<b>Race</b> (select 1 or more) <input type="checkbox"/> White <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Native Hawaiian or Other Pacific Islander

 I do not wish to furnish this information

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## Co-Borrower Information (Repeat for all Co-Borrowers)

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\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
MI

\_\_\_\_\_  
Social Security (or Tax ID Number)

\_\_\_\_\_  
Date of Birth

**Sex**

- Male  
 Female

**Ethnicity**

- Hispanic or Latino  
 Not Hispanic or Latino

**Marital Status**

- Married  
 Not Married  
 Separated

**Race**  
(select 1 or more)

- White  
 Asian  
 Black or African American  
 American Indian or Alaskan Native  
 Native Hawaiian or Other Pacific Islander

I do not wish to furnish this information

Relationship to Borrower

- Co-Head of Household  
 Other Adult  
 Dependent  
 Spouse

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## Household Information

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### Income

List all income for household residents age 18 or over. Income listed should include all income which can be reasonably expected to be received during the next 12 months.

Income includes, but is not limited to, the following sources by any resident, 18 or over:

Base Pay	Educational Grants
Self-Employment	Transfer Payment Income (Unemployment Compensation, Public Assistance, Worker's Compensation, Disability, VA, Pensions, Social Security Benefits)
Variable Income (Bonus, Overtime, Shift Pay, Commissions, Tips, Seasonal)	Interest/Dividend
Flexible Benefit Cash	Rental Income (If you have lease with renter)
Housing Car/Allowance	Roommate's Income (If there is not a lease with renter)
Child/Spousal Support	Other



**Certification:**

I/We certify that the statements contained in this application are true, accurate and complete to the best of my/our knowledge and belief.

Each of the undersigned hereby acknowledge that any owner of this loan, its servicers, successors and assigns, may verify or reverify any information contained in this application or obtain any information or data relating to the loan, for any legitimate business purpose through any source, including a source named in this application or a consumer reporting agency.

**Signatures:** All residents age 18 or over with an income must sign this application.

\_\_\_\_\_  
Borrower Signature

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Co-Borrower Signature

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Co-Borrower Signature

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
MURL Program Administrator

\$

\_\_\_\_\_  
Estimated Contract for Deed Amount

**Home Buyer Application – Part 2**  
**Supplemental Application Information for Three Rivers Community Action**

Complete the following chart for ALL members of the household

First Name	Last Name	Date of Birth	Gender	Relationship to Head of Household	Years of School	Has Medical Insurance?	Type of Insurance (Private, MA, Medicare, VA, other)	Disability?

Please respond to the questions below. Questions will be evaluated and then rated based on the responses given. A score will then be given for each applicant, based on the criteria below:

- Category 1** Income less than 60% of the area median income
- Category 2** First Time Homebuyer
- Category 3** Currently pay more than 30% of income on rent
- Category 4** Currently live in substandard or crowded housing
- Category 5** Household is a single parent household, disabled household, and/or household of color.
- Category 6** Currently works in Faribault Area
- Category 7** Currently lives in Faribault Area

1. Have you ever purchase a home before? If so, how many different homes have you purchased in the past? When did you sell your last home?
  
2. What are you currently paying for rent per month? Does this include utilities? Is this payment affordable to your family?



3. Describe your current living conditions. Does your current home meet the needs of your family?
  
4. In what city/neighborhood are you currently living? How long have you lived in this community?
  
5. Where are you currently employed? How long have you worked there?
  
6. Please explain to the selection committee why you believe you are the best candidate for this home.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Thank you for taking the time to fill out this application. As soon as the committee has met and evaluated each applicant, you will be notified whether or not you have qualified for this home. All decisions by Three Rivers Community Action, Inc. are final.