In Attendance:

- Allison Kier, Institute for Community Alliances
- Amal Osman, City of Mankato-EDA
- Andrea Simonett, Department of Human Services
- Andrew Pietsch, Blue Earth County Human Services
- Angela Early, Veterans Administration
- Angela Knudson, South Central Human Relations Center
- Barbara Herbst, CommonBond
- Becky Hinrichs, Red Wing, HRA
- Bill Franken, Olmsted County
- Cindy Norgard, Salvation Army, Rochester
- Colleen Hansen, TRCA
- Dan Watson, HOPE Coalition
- Dawn Michels, Nicolette County
- Deb Newman, Partners for Affordable Housing
- Erin, Folcik, Community Action Center of Northfield
- Irasema Hernandez, Semcac
- Jamie Grohman, South Central Community-Based Initiative
- Jennifer Prins, TRCA
- Jennifer Sorg, Ruth’s House
- Judy Kliwer, Red Wing, HRA
- Julie Anderson, Steele County Transitional Housing
- Kara Hoel-Kleese, Women’s Shelter
- Kate Hengy-Gretz, Minnesota Valley Action Council
- Katherine Cross, TRCA
- Larry More, TRCA
- Marcy Vale, Lutheran Social Services
- Mary Vrieze, Southern MN Regional Legal Services
- Mathias Antony, DFO Community Corrections
- Matt Traynor, Minnesota Coalition for the Homeless
- Michelle Vitse, Semcac
- Patty Ziegler, Mankato & Blue Earth County Housing Authorities
- Sheila Alba, Project Home HRC
- Sue Worlds, Minnesota Assistance Council for Veterans
- Tammy Moses, Lutheran Social Services
- Victoria Heun, Salvation Army, Mankato
- Warren Duncan, Hearth Connection
- Wendy Todd, Semcac

Recorder: Robyn Meixner, TRCA
Facilitator: Cindy Norgard, Salvation Army, Rochester

Reasonable accommodations can be made by calling Jennifer Prins at 507-732-8577 or email at jprins@threeriverscap.org (ADA)
Welcome, Introductions, Announcements

Patty said April 18th they will open their Section 8 waiting list for 2 weeks.

Judy shared the Red Wing HRA has a building available for a Transitional Housing Program, it has, 1 one bedroom and 2 two bedroom; they will be doing a RFP for it.

Andrea stated the RFP for OEO funding is available for TH (Transitional Housing), EMSP (Emergency Services Program), ESG Shelter (Emergency Solutions Grant), and ESG RRH (Emergency Solutions Grant Rapid Rehousing). They will be due in mid-April. Any questions contact Andrea.

Victoria shared their transitional housing shelter will be closing for the season April 1st.

Kate said their PCC (Project Community Connect) will be April 18th.

Jennifer shared that we still need homeless and/or formally homeless representation as part of the CoC. If you have a client that would be interested, there is a stipend of $35, plus childcare and mileage costs.

Sue updated that they will have a drop-in Legal Clinic for Veterans, Thursday, March 30th 9:00am – 3:00pm at the Rochester American Legion, 315 1st Ave NW, in Rochester. They will have attorneys, MACV staff, County Veterans Service officers and child support offices available to help with housing, employment, benefits, debt collection, expungement, and family law. On May 23rd in Rochester at the Grand Arena there will be a Stand-Down contact Andrew at asimmerman@mac-v.org they need providers. Last year they had around 140 veterans attend.

Approval of February Minutes and March Agenda

Jennifer made a request to amend the minutes to add Dawn Michels to the attendance. Andrew made a motion to approve the amended February minutes, Kate seconded, motion unanimously approved.

Deb made a motion to approve the March agenda, Andrew seconded, motion unanimously approved.

CoC Member Agreements and Participation

<table>
<thead>
<tr>
<th>Discussion</th>
<th>Actions Identified</th>
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<tbody>
<tr>
<td>• Jennifer needs the RV CoC Membership Agreement and the Code of Conduct signed and returned to her.</td>
<td>CoC Agreement needs to be signed and returned to Jennifer.</td>
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<tr>
<td>• Need a Code of Conduct signed for each person that attends the CoC meeting. Jennifer will have the Code of Conduct forms at each meeting for new CoC participants.</td>
<td>Jennifer will have the Code of Conduct forms at each meeting for new CoC participants.</td>
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<td>• Need to be signed in order to participate in voting.</td>
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2017 CoC Funding Intent to Apply

<table>
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<tr>
<td>• HUD new timeline for 2017 applications; Intent to apply form as been delayed, Jennifer will get it out next Monday for new/renewal projects and it will be left open for new projects until HUD has their RFP out.</td>
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<td>• There will be a revised scoring sheet next month.</td>
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</table>
• The priorities have been sent out and Jennifer brought some to the meeting. They will be incorporated into the guide. But if you know of any projects coming in, give them or talk to them about the priorities and the possibility of seeking funds through Bonus or through reallocation. The priorities and eligible project types will be available on the website also.
• If you are considering applying for new or renewal projects contact Jennifer.

Priorities will be posted on the website.

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<tr>
<th>Coordinated Entry Implementation-Katherine – SEE ATTACHED PRESENTATION</th>
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<tr>
<td><strong>Discussion</strong></td>
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<tr>
<td>• Will be implementing CE in HMIS April 3rd.</td>
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<td>• A Press Release will go out- Katherine passed it around.</td>
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<td>• Partner Agreements and the Program Eligibility form needs to be filled out for each program that is excepting referrals and to Katherine by the 24th.</td>
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</table>
| • There will be 2 priority lists  
  1) Those who use HMIS  
  2) Non HMIS users will use a Google Non-HMIS list/form  
Katherine will look at both lists in order to make referrals. | |
| • Trainings will be:  
  o March 27th 9:00-1:00 in Faribault at South Central.  
  o March 28th 9:00-1:00 in Rochester at RTC.  
  o March 31st 10:00-2:00 in North Mankato at South Central College.  
  o If you need more trainings contact Katherine.  
  o Training is for HMIS and NON HMIS users.  
  o Training has good information for Non HMIS users; understanding why and what they are entering etc. | |
| • If you have questions or have any problems when using CE you can contact Allison or Katherine. | |
| • Today’s Work Group will need to go through the HUD’s additional guidance and requirements for CE and our CoC CE process to see what we may need to change or add for our CoC. Once gone through, it will need to be submitted and then one-on-one meetings with Matt White consultant for CoCs. CoC checklist. | |
| • HMIS fees will be reduced to $225 per user starting in September. | |
| • See attached PowerPoint Presentation. | |

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<tr>
<th>Bridges Application – Jamie Grohman, Mankato/Blue Earth county EDA</th>
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<tr>
<td><strong>Discussion</strong></td>
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<tr>
<td>• Reapplying for another 2 years and 14 vouchers within Blue Earth County; it is at the same level as in the past.</td>
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<tr>
<td>• Population: provides rental assistance to individuals who are on the waiting list for a housing voucher with mental illness or other barriers making them hard to house. They work with staff and service provider to find housing.</td>
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</tbody>
</table>
- Has case management, ARMS worker, or mental health case management.
- Priority is for those who are homeless, in treatment facility etc.
- Kate made a motion to accept the Bridges Application for Blue Earth County EDA, Mary seconded, motion approved.

Kate made a motion to accept the Bridges Application for Blue Earth County EDA, Mary seconded, motion unanimously approved.

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**CoC Confirmations for 2017 MN Housing project applications**

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| - Jennifer sent out packets, some highlights are: Applications require a CoC review-they need to show they have a plan for using CE and HMIS and that the project is meeting a need in that area. 
- Need a written summary for the project; Jennifer will have an online form for it and they need to present to the CoC group. 
- Two dates for presentations are; April 20th in Mankato and May 18th in Rochester. The due date for the MN Housing applications is June 15th. 
- Jennifer will send out an email stating the information needed and the dates for presentations to all the developers she knows, if you know of anyone else, contact Jennifer. 
- After the presentations, forms will be signed at that meeting. 
- Mary V. stated something to ask the developers is if they can adjust the rents so people can use their Section 8 vouchers. The rents are too high, so they can’t be adjusted so they can afford them with the Section 8 vouchers. Jennifer stated the Tax Credit Program doesn’t focus on the same income guides as the Section 8 Program so it can be hard to align them. | Two dates for presentations are; April 20th in Mankato and May 18th in Rochester. The due date for the MN Housing applications is June 15th. |

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**Volunteers Needed**

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| Volunteers are needed to review the CoC project applications. 
- CoC funding applications; agencies can’t be affiliated with the projects applying. 
- Maybe in June or July, after the NOFA comes out. 
- Reviewer would have 3-4 applications, and then sit with the committee to talk through the applications to score them, then rank them. 
- It takes a couple of days, depending on how many reviewers they have. 
- Tammy said it has been a good opportunity reviewing; you can work on your own grant writing skills. 
- Also, need volunteers to be on the Appeal Review Committee. 
- If someone appeals their CoC project score. 
- Last year: Dan Watson, Mary Vrieze and Mike Manhard |

Need volunteers for the State Program applications for the Office of Equal Opportunity; Emergency Shelter, Transitional Housing, Youth Act etc. |

Volunteers so far; Tammy Moses, Julie Anderson, Mary Vrieze. Jennifer will follow up on whether OEO
Applications are due April 14th, and review in late April. Contact Jennifer if you’re interested. Volunteers so far; Tammy Moses, Julie Anderson, Mary Vrieze applicants can review other project applications (not their own).

Request for CoC Endorsement: Homes for All and Prosperity for All

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<tr>
<td>Jennifer brought hand outs from the last meeting where Matt Traynor, from Minnesota Coalition for the Homeless presented.</td>
<td>Kate made a motion for the CoC to endorse the Homes for All Program, Julie seconded, motion approved; abstaining from the motion were Mary Vrieze and Mathias Antony.</td>
</tr>
<tr>
<td>• MCH asks our CoC to endorse the Homes for All agenda to promote affordable housing, prevention programs, bridges, emergency shelters, first time home buyers, and down payment assistance.</td>
<td>Julie made a motion for the CoC to endorse the Prosperity for All Program, Deb seconded, motion approved; abstaining from the motion were Mary Vrieze and Mathias Antony.</td>
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<tr>
<td>Prosperity for All agenda to increase the cash assistance program MFIP (Minnesota Family Investment Program) by $100 (it hasn’t been increased for 31 years) and improving the working family tax credit.</td>
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<tr>
<td>• This is not lobbying.</td>
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<tr>
<td>• Kate made a motion for the CoC to endorse the Homes for All Program, Julie seconded, motion approved; abstaining from the motion were Mary Vrieze and Mathias Antony.</td>
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<tr>
<td>• Julie made a motion for the CoC to endorse the Prosperity for All Program, Deb seconded, motion approved; abstaining from the motion were Mary Vrieze and Mathias Antony.</td>
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Homeless Day on the Hill
Many attended and were able to talk to Senators and Representatives about affordable housing, the MFIP increase and a 75 million dollar Permanent Supportive Housing triage center.

Presentation: Serving Homeless Families with Children – Lessons from the National Alliance to End Homelessness conference given by the FHPAP (Family Homeless Prevention and Assistance Program) grantees and sub-grantees. See attached presentation.

Action Items:
- Katherine needs the CES documents by the 24th.
- Jennifer needs the CoC member agreements; she will have them on the website also. Next month it will be enforced if agreements aren’t signed you will not be able to vote.
- Need volunteers to review the applications; contact Jennifer.
- Need homeless or formerly homeless individuals to be a part of the CoC.
- Point- In-Time Count numbers; if you report in HMIS, clean up your data ASAP
- Jennifer will be doing a presentation on applying for CoC funds during lunch 12-12:45.

Warren made a motion to adjourn the meeting; Andrew seconded; unanimously approved. Meeting adjourned.

Next meeting: 9:30-12:00, April 20th at Minnesota Valley Action Council in Mankato, 706 Victory Dr. N.