

Renewal Project Preliminary Review Checklist

1. Project Type

Applicants: Please indicate project type. Select all that apply.

First operating year

PSH

RRH

2. Required Preliminary Review Submittals

This checklist, completed

PDF in shared Google Drive folder

Updated Project Contact form

PDF in shared Google Drive folder

Self-scored Project Rating Tool

PDF in shared Google Drive folder

Signed 2018 Project Applicant Assurances

PDF in shared Google Drive folder

HUD Monitoring Report(s) received since last application, if any

PDF in shared Google Drive folder

APR for Calendar Year 2017

CSV or PDF in shared Google Drive folder

eLOCCS screenshots of draw dates and fund utilization

PDF in shared Google Drive folder

- Fund balance for most recently completed (closed) project grant
- Draws/"vouchers" for current (open) project grant. NOTE: If less than two quarters shown, also provide for the previous grant period

Housing First Assessment, with attached documentation

PDF in shared Google Drive folder

Equal Access Self-Assessment, with attachments

PDF in shared Google Drive folder

Coordinated Entry Supplement

PDF in shared Google Drive folder

For housing projects serving families with children < 18, including youth households: K-12 and Early Childhood Supplement, with attached documentation

PDF in shared Google Drive folder

3. Optional Preliminary Review Submittals

Intent to Voluntarily Reallocate

PDF in shared Google Drive folder

Alternative Performance Measures Data Request

PDF in shared Google Drive folder

NOTE: Additional submittals will be required after HUD releases the FY2018 Notice of Funding Availability (NOFA). The final list of those submittals will be distributed when available and is likely to include the following documents. These are NOT required at this time.

Project Application, with updated Applicant Profile and attachments

Electronic submission in e-Snaps

HUD required forms and attachments (in e-Snaps applicant profile).

Electronic submission in e-Snaps

Match Letters dated within required timeframe

PDF in shared Google Drive folder

Project data as needed to complete the regional CoC Collaborative Application

PDF in shared Google Drive folder